**WEST ALMANOR COMMUNITY CLUB**

**BOARD MEETING MINUTES**

**Thursday, November 18, 2021**

**10:00 AM**

**Clubhouse**

**Board Members Present**: President Phil Springfield, Vice President Frank Neth, and Director at Large Larry Gibbs

**Board Members Absent:** Treasurer Kathy Hass, Secretary Kris Mehan

**Staff Present:** Association Manager Jennifer Treff , On Site Office Manager Sonja Anderson

**Staff Absent:**

1. **Call to Order** – a quorum being present the meeting was called to order at 10:00am.
2. **Approval of Regular Board Minutes from 9-23-2021, Budget and Executive Session Meeting Minutes from 10-20-21, Executive Session from 10-23-21, Regular, Budget and Executive Session Board Minutes from 10-28-21, and Budget and Executive Session Minutes from 11-4-21:** Minutes were approved as written. On October 20th legal, personnel were discussed with no action taken. On 10-23 the Board interviewed 2 men for the Golf Course Superintendent’s position. An offer was made to Cal Aresau. Allied Trustees to provide the Reserve Audit. Dig It Construction won the bid to repair and replace the boat ramp road. A generator will be installed by Universal Electric to run the irrigation system when the power goes out in the summer. Mountain Pride Mechanical will install a new heater in the maintenance shop. On 10-28-21 employee wages were discussed and approved for 2022. Stonehedge will provide new tee signs. Caltronics will provide a new Canon Copier to be used in the office. On 11-4-2021 delinquent accounts were reviewed with no action. Contracts were reviewed with no action. Under personnel, Eric Anderson was offered the golf course superintendent’s position.
3. **Staff and Committee Reports**
4. **Association Manager:** No violation letters have been written in the last month. There are 2 member accounts in collections. 2 member accounts are being followed up with the title company that provided the owner transfer. One member who made a partial payment will be contacted. If they don’t make immediate payment they will be sent to collections.
5. **Golf Course Superintendent/Facilities Managers Report:** The course is closed for the season. Some of the equipment will be stored at Almanor Storage for the season. New hire, Eric Anderson will come on 1-10-2022 as the new Golf Course Superintendent/Facilities Manager. Josh will stay on until 1-21-2022 to help facilitate a smooth transition.
6. **Almanor Argentine Grill Report:** Boshion Crandall and Ryan Lee will be returning to lease the restaurant next season. Possible lease changes will be discussed in Executive Session.
7. **ProShop Report:** Due to the Dixie Fire the ProShop had a total revenue of $243,009 and ended the season with a ($99,400) +/- loss in revenue compared to 2020 . Golfing rounds were down 3,863 from 2020. There is $9,981 left in inventory that will be sold next season.
8. **Architectural Committee Report**: No report given
9. **LAW Auxiliary Report:** Debbie Llama will be taking over as Aux. President. Lydia Freeby will be advisory to the position. The Auxiliary made a donation to Almanor Foundation for people adversely effected by the Dixie Fire. Bunco is going to start soon. Cyndy Horn will be in charge of the monthly dice games. Check the bulletin boards and the lakealmanorwest.org website for more information. The Auxiliary purchased lanyards to be given with the boat ramp access cards that are available at the office. Debbie will be working on a new Directory. The first annual Friendsgiving will be held November 23rd at the Clubhouse. Check the bulletin boards for more information. The first event of the year will be Cinco de Mayo and it will be held on May 7th.
10. **Treasurer Report**: The Board motioned and approved closing all bank accounts at Union Bank. (M/S/P)
11. **Firewise Report:** No report given
12. **WACSD Report:** No report given
13. **Old Business**

**A. Boat Ramp Gate:** The Auxiliary was thanked for their donation of lanyards. To date 110 access cards have been given to members. Board member Larry Gibbs is working on the possibility of having a camera at the boat ramp gate area to help detour vandalism. Gateminder who provided the gate, is a great company to work with. Larry Gibbs was thanked for all of his hard work. The old metal gate will be locked closed once the weather changes.

1. **New Business**
2. **Member Request:** A member has requested to use a “tiny home” rather than a travel trailer while they build their home. On Site Office Manager, Sonja Anderson will work with them to make sure they know that the “tiny home” must be removed once their new home is completed.
3. **Board Resignation:** The Board accepted Board Secretary, Kris Mehan’s resignation.
4. **Members Forum**
5. **Adjourn** – The meeting was adjourned at 10:50am. The next Board Meeting is in the spring of 2022.

Respectfully Submitted,

Phil Springfield

Board President

As Prepared by Sonja Anderson

On Site Office Manager