**WEST ALMANOR COMMUNITY CLUB**

**BOARD MEETING MINUTES**

**Thursday, September 23, 2021**

**10:00 AM**

**Clubhouse and Via Zoom**

**Board Members Present**: President Phil Springfield, Vice President Frank Neth, Treasurer Kathy Hass, Secretary Kris Mehan and Director at Large Larry Gibbs

**Staff Present:** Golf Course Superintendent, Josh Voboril; Association Manager Jennifer Treff

**Staff Absent:** On Site Office Manager Sonja Anderson and Proshop Manager Brandie De Ruiter

1. **Call to Order** – a quorum being present the meeting was called to order at 10:00am.
2. **Announcements**:
3. **Correspondence**:
4. **Approval of Regular and Executive Session Minutes from 7-27-2021, 8-19-2021 and 8-26-2021:** On 7-27-21 the Board discussed personnel with no action taken, the Board discussed delinquent accounts and approved a members request for an extension to pay past due balance (M/S/P); on 8-19-21 the Board discussed personnel with no action taken; on 8-26-2021 the Board discussed personnel with no action taken, the Board discussed contracts, reviewing a contract from Rob Herr to update the website to be more user friendly (M/S/P).
5. **Staff and Committee Reports**
6. **Association Manager:** Insurance claims are being filed for loss due to the Dixie Fire. We have not received Lot Clean-up letters from the Fire Department. There are currently 5 delinquent accounts with one in collection.
7. **Golf Course Report:** The maintenance crew with be seeding and sanding in the next week. Frank will coordinate with Brandie to accommodate golfers during this process
8. **ProShop Report**: Play is slow for all golf courses around the lake. We keep seeing familiar faces and visitors are staying away. The Lake Al manor Open golf tournament is scheduled for Oct 16th here and LACC, Oct 17th at Bailey Creek. Apparel is marked down on my Sale rack. Those items are selling well. I am planning for next year. The Reno Golf Show is Oct 5,6, and 7th. I have more appointments than any other year so let's hope inventory supplies return to normal! Pro Shop hours are shrinking on both ends of the day. We push back the morning tee times again Monday the 27th. The green fees will be reduced and promoted as a Fall Special on social media starting Monday the 27th. Bailey Creek has a tournament almost every weekend of October. This will drive business to us.
9. **Almanor Argentine Grill Report:**No report
10. **Firewise Report:** Tim requested that all members submit their hours and funds spent for the annual renewal of the Firewise Certification.
11. **Treasurer Report**: The revenue for the golf course is down but was higher than the prior season before the fire. Anticipate that expenses to be within budget.
12. **Architectural Committee Report**: no report
13. **Auxiliary Report:** All social functions have been cancelled. The Board is working on the budget. They have agreed to purchase two AED for the community.
14. **WACSD Report:** The Dixie fire is now 90% contained. The Labor Day event was extremely successful. All donations are being accumulated and a needs list is being evaluated. They are a 501C3 so all donations can be deducted. There was a grant received to replace the wildlife fire suits, as well a donation to replace five AEDs .
15. **Old Business**

**A. Boat Ramp Gate:** The lift gate has been installed, solar panel were also installed, loops are in the pavement. Signs will be installed and a schedule for closing of the gates needs to be established. Cards will need to be distributed to owners.

1. **New Business**

**Budget Meeting Dates:** Meeting dates for the 2022 Budget were set for October 20th at 10 am, October 28th following the Regular and Executive Session meetings, and November 4th at 10am for final approval if needed.

**Travel Request:** Brandie requested approval of a travel request to go to the Reno Golf Show (M/S/P).

**Disaster Assistance:** Phil met with the Insurance adjuster to review fire damage for the claim. County disaster assistance may be able to provide additional relief. John Forno is helping to evaluate common area that needs to be cleaned up

1. **Members Forum**
2. **Adjourn** – The meeting was adjourned at 10:55am. The Board will meet again on October 20th at 10am for budget review. The next Board Meeting is at 10am, October 28th at the Clubhouse.

Following the Executive Session, the Board met for the Facilities Tour.

Respectfully Submitted,

Phil Springfield

Board President

As Prepared by Jennifer Treff

Association Manager