**WEST ALMANOR COMMUNITY CLUB**

**BOARD MEETING MINUTES**

**Tuesday, July 27, 2021**

**10:00 AM**

**Via Zoom**

**Board Members Present**: President Phil Springfield, Vice President Frank Neth, Treasurer Kathy Hass and Director at Large Larry Gibbs

**Board Members Absent:** Secretary Kris Mehan,

**Staff Present:** Association Manager Jennifer Treff and On Site Office Manager Sonja Anderson,

1. **Call to Order** – a quorum being present the meeting was called to order at 10:08am.
2. **Announcements**:
3. **Correspondence**:
4. **Approval of Regular and Executive Session Minutes from 6-24-2021 and Executive Session 7-8-2021:** Minutes were approved. In Executive session on 6-24-21Contracts and personnel were discussed with no action taken. In Executive session on 7-8-2021Personnel was discussed with an offer of employment being made to a perspective employee. (M/S/P)
5. **Staff and Committee Reports**
6. **Association Manager:** All employees have been called off and are eligible for unemployment due to the Dixie Fire. All staff members are safe. No CC&R violation letters were written in the last month but in hopes that we can send out 2nd notice letters to those who haven’t cleaned up their properties. 5 properties have received final notices, 4 of which have been forwarded to collections.
7. **Golf Course Report:** No report
8. **ProShop Report**: No report
9. **Almanor Argentine Grill Report:** No report
10. **Firewise Report:** No report
11. **Treasurer Report**: May report was tabled. Rolling over $141,000 from the 2019 and 2020 budget excess from operating to the Capital One Money Market reserve account was approved. (M/S/P) The closing of the Union Bank Account was approved. Phil Springfield and Frank Neth will sign-off any necessary forms. (M/S/P)
12. **Architectural Committee Report**: No report
13. **Auxiliary Report:** No report
14. **WACSD Report:** The Dixie Fire is at 208,206 acres and is 23% contained. There are no known casualties or fatalities. There is 10,721structures threatened and 31 structures destroyed, and 18 damaged structures. There is 409 engines, 90 water tenders, 34 helicopters, 85 hand crews, 198 dozers and 5,205 personnel assisting with the fire. There is back burning in several areas of the fire which is causing most of the smoke. Chester and the Peninsula are only in evacuation advisory. There will be at least another week of evacuation. There is 5-6 Sheriff cars patrolling the area. There have been numerous compliments about how well our Association looks because of being in Firewise status. The Fire Department has cleaned up numerous messes caused by is a bear getting into garbage’s that were left out. The fire has not breeched Highway 89 on the north/northwest side.
15. **Old Business**

**A. Boat Ramp Gate:** The tree that will hold the solar panel has been trimmed. We are waiting on the product to come in.

**B. AED for the ProShop:** After discussion of the need for an AED, the Board approved the purchase of an AED for the ProShop. The fire department will install and maintain the AED, as well as train personnel. (M/S/P)

1. **New Business**
2. **Election of 2021-2022 Board Officers**: 2021-2022 WACC Board officers will be Phil Springfield as President, Frank Neth as Vice President, Kathy Hass as Treasurer, Kris Mehan as Secretary and Larry Gibbs as Director at Large. (M/S/P)
3. **Approval of 2021-2022 Board Calendar:** The amended Board calendar was approved. (M/S/P)
4. **Approval of Architectural Committee:** The 2021-2022 Architectural Committee will be John Freeby, Susan Padilla, Kathy Campbell and Scott Holmes. (M/S/P)
5. **Approval of Nominating Committee:** Self nominations are allowed therefore a nominating committee is needed.
6. **Members Forum**
7. **Adjourn** – The meeting was adjourned at 10:40am. The next Board Meeting is

 at 9am, August 27th at the Clubhouse.

Respectfully Submitted,

Phil Springfield

Board President

As Prepared by Sonja Anderson

On Site Office Manager