WEST ALMANOR COMMUNITY CLUB

BOARD TELECONFERENCE MEETING MINUTES

May 26, 2020

**DIRECTORS PRESENT VIA TELECONFERENCE:** President Phil Springfield, Vice President Frank Neth, Director at Large Larry Gibbs, Treasurer Kathy Hass and Secretary Kim Mullikin

**STAFF PRESENT:** Association Manager Jennifer Treff

1. Call to Order: A quorum being present, the President called the meeting to order at 10:13 a.m.
2. Announcements:
3. Correspondence: The President acknowledged correspondence from community members.
4. Approval of the Regular Minutes from 4/28/2020 and Executive Minutes from 4/28/2020.

M/S/A

1. The Emergency Executive Session Minutes from 5/15/2020 should be corrected regarding the Pro Shop opening – not a Health Department requirement.
2. Department Reports:
3. Association Manager Report and Delinquents: The Grill opened this week. It will continue operations Wednesday through Sunday. The Pro Shop is open and following the County Health guidelines. There are 4 delinquent accounts and some members are making payments.
4. Firewise Report: A Reminder to keep track and report yard clean up and tree removal as the hours and money spent count towards our Firewise renewal requirement.
5. Treasurer Report: The Treasurer recommended we (as Board Members) work on our budget due to the increase in costs. A motion was made to approve the March Financial Report.

M/S/A

1. New Business:
2. Association Election Material: Per Jennifer, voting materials will be sent out later this week.
3. Planning for the Annual Meeting: Because of COVID-19, we may need to teleconference or make a video of the Annual Meeting. Counting of the election ballots may be posted on YouTube or watched live.
4. Guidelines for rescinding late fees: The Board members decided to grant a ‘one time’ waiver of a late fee to each lot owner. The Management group will note accounts continually late or first time requests to remove the late fee then report back to the Board. The Board will review the late fee requests again at the next meeting.
5. Old Business:
6. COVID-19 Phase 2 for WACC: We will continue to follow the County Health guidelines for opening common areas.
7. Opening the restrooms in the Dining Room and Gold Course area: Direction to the Management group to work with the maintenance crew to open the restrooms. The restrooms must be cleaned and sanitized every 2 hours when open.
8. LED Retrofit Update: Our WACC treasury is not in a position to spend additional money on a retrofit at this time.
9. Members Forum:
10. Adjourn Meeting: The meeting was adjourned at 11:33 a.m. The next regular Board Meeting is scheduled for June 23, 2020 at 9 a.m.

Respectfully Submitted,

Kim Mullikin

Secretary