WEST ALMANOR COMMUNITY CLUB

BOARD TELECONFERENCE MEETING MINUTES

April 28, 2020

**DIRECTORS PRESENT VIA TELECONFERENCE:** President Phil Springfield, Vice President Frank Neth, Director at Large Larry Gibbs, Treasurer Kathy Hass and Secretary Kim Mullikin

**STAFF PRESENT:** Association Manager Jennifer Treff and On Site Manager Sonja Anderson

1. Call to Order: A quorum being present, the President called the meeting to order at 10:08 a.m.
2. Announcements: 5 Applications were received for upcoming Board vacancies
3. Correspondence:
4. Approval of the Regular and Executive Minutes from February 20, 2020, Emergency Executive Session March 10, 2020, Regular Board Minutes from March 24, 2020 and Emergency Board Minutes from April 3, 2020

M/S/A

1. Department Reports:
2. Association Manager Report: The Spring Newsletter will be sent out by May 6, 2020. Nine Owners are delinquent in Association Dues, 4 are currently in collections.
3. Firewise Report: Many homeowners are receiving non-renewal notices from their Homeowners Insurance Company. Clearing and cleaning lots and homesites are encouraged and the fire department will continue to monitor fire hazards.
4. Treasurer Report: A motion was made to move Carry Over Dollars to the Reserve Account.

M/S/A

A motion to approve February Financials;

M/S/A

1. New Business:
2. Governor’s Order of Impact on Common Areas during Coronavirus Outbreak: We will continue to follow County guidelines and open all common areas as soon as the guidelines allow us to do so. The Employee’s have received the new Health Department guidelines to keep everyone as safe as possible.
3. Disclosure of email to other members: People may opt out of member shared email addresses.
4. Sober Grad Night donation request: A motion was made to gift $500 to Chester High School for graduation gifts.

M/S/A

1. WACC Insurance Policies: Not all quotes were available. Motion made to authorize Kathy and Phil to make the final decision on the purchase of insurance policies by May 1, 2020.

M/S/A

1. Request to Rescind Late Fees: 17 Requests:

Motion to waive fees and collection for Member Account 4105040, late fee $723.34:

M/S/A

No Action taken on Member accounts 4102030 & 415036

No Action taken on Member account 4104252

Motion to waive fees on Member account 4101117

M/S/A

The remaining requests: Tabled

1. Members Forum
2. Adjourn Meeting: The meeting was adjourned at 12:08 p.m. The next regular Board Meeting is scheduled for May 26, 2020 at 10 a.m.

Respectfully Submitted,

Kim Mullikin

Secretary